



Guadalupe County Groundwater Conservation District



APPLICATION FOR NEW WELL DRILLING AND PRODUCTION PERMIT

APPLICANT INFORMATION

Applicant – if listing a company, include owner name below

Phone Number

Mailing Address

Applicant E-Mail

Physical Address of Applicant – Place of residence or principal office of applicant (if different than above).

Additional/Alternate Contact (if applicable)

Name, email & phone number

SECTION 1 – PERMIT REQUIREMENTS GCGCD Rule 5.3(b).

1. Applicant hereby submits permit application to the GUADALUPE COUNTY GROUNDWATER CONSERVATION DISTRICT (GCGCD, the “District”) and filed with the District in the form or forms promulgated by the District and such permit must be obtained from the District prior to the drilling of water wells and proposed production of water, all in accordance with the provisions of this rule.
2. Before submitting an application for a well permit, prospective applicants may meet with District representatives to have District rules and application procedures explained in complete detail. Call to schedule an appointment 830-379-5969.
3. The applicant shall identify the depth to water-bearing formation which the applicant proposes to drill, complete, and produce the well.

Depth to water-bearing formation _____ Aquifer _____



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4. An application for the production of water for which a permit is required under this Rule shall:

- i. be in writing and sworn to;
- ii. contain the name, post-office address and place of residence or principal office of the applicant; (provide in Applicant Information section above)
- iii. Identify the actual or anticipated location, pump size, and production capacity of the well from which the water is to be produced;

Production Capacity _____ GPM Pump Size _____ HP

iv. Well Location _____

(Physical Address of well(s) site and description of location on property where well is to be situated - attach map. Attach Survey/GEO ID/Property ID – as listed by Guadalupe County Appraisal District).

Well Coordinates Latitude* _____ Longitude* _____

*Expressed in Lat/Lon WGS84 Decimal Degrees carried out to 6 decimals.

Grid Location _____
2.5' State Grid ([Groundwater Data Viewer](#) | [Texas Water Development Board](#))

v. Number of contiguous acres of land well is to be constructed upon _____

vi. Location and Amount of the water rights committed to and required for the groundwater production amount for each well associated with the permit application*

*Attach proof of water rights committed to and required for the groundwater production amount for each well or well field. Proof of parcel(s) ownership from GCAD database or copies of lease/ownership agreement(s) if water rights are obtained from parcels not owned by applicant.

vii. State the nature and purpose of the proposed use and the anticipated amount of water to be used.



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- viii. Anticipated time within which proposed construction or alteration is to begin.
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- ix. State the presently anticipated duration required for the proposed water.
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- x. Provide information showing the anticipated effect of the proposed production on the quantity and quality of water available for future use both inside and outside the District. Attach report.
- xi. Provide information showing the anticipated effect of the proposed production on the quantity and quality of water available for future use within the affected area. Attach reports.
- If the proposed production is to exceed 200 ac.-ft./yr., then the producer must, at a minimum, provide information showing the anticipated effects after twenty-five (25) and fifty (50) years;
 - If there is any existing water production, or any planned production of which the applicant is aware, of more than 200 ac.-ft./yr. within five (5) miles of the proposed well which may affect, or be affected by, the applicant's proposed production, such effects must be included in the applicant's required studies.
- xii. Identify any other presently owned sources of water, the availability of which is both technically feasible and economically reasonable for the permittee, that could be reasonably used for the stated purposes, including quality and quantity of such alternate sources. (Attach report as necessary).
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- xiii. Identify any other liquids, the availability of which is both technically feasible and economically reasonable for the permittee, that could be reasonably substituted for the fresh ground water and possible sources of such liquid including quantity and quality. (Attach report as necessary).
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- xiv. Provide information showing what water conservation measures permittee has adopted, what water conservation goals permittee has established, and what measures and time frames are necessary to achieve the permittee's established water conservation goals.
- xv. Water to be Sold YES NO
- If YES, provide a description of the permittee's service area, permittee's metering and leak detection and repair program for its water storage, delivery and distribution system, permittee's drought, or emergency water management plan.
- xvi. Identify well(s) producing from the same formation within the proposed well's applicable "area of influence", as well as the owner(s) of said well(s). (Attach map)

ADDITIONAL INFORMATION:

GCGCD Rule 5.3(b)(5)

The application must be accompanied by a map or plat drawn on a scale that adequately details the proposed project showing:

- The location of the existing or proposed well(s)
- The location of the existing or proposed production metering device(s) for compliance with Subsection 5.1(d) of these Rules
- The location of the existing or proposed water use facilities; and
- The location of the proposed or increased use or uses.

GCGCD Rule 5.3(b)(9)

Applicants who request to produce more than 200 acre-feet/year must submit a drought management plan with this application. Final issue of a production permit by the District to the applicant is contingent upon District approval of the submitted drought management plan.



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GCGCD Rule 5.3(b)(10)

Notice of filing an application: All permit applicants must provide notice by publication, in a newspaper of general circulation in the District, and by mailing notice by certified mail, return receipt requested, to all property owners within the “area of influence” as described in these rules.

Driller (if known) _____

Estimated Drilling Date (if approved) _____

SECTION 2 – SPACING & PRODUCTION REQUIREMENTS

Rule 5.4 establishes the spacing and production requirements for all non-exempt wells and the amount of water rights that must be committed within a certain radius of each well(s) associated with a production permit application.

For Carrizo wells:

All applicants must attach the current year Saturated Thickness Model’s water allocation amounts for all the water rights attached to this permit application with GCAD GEO ID.

For Wilcox wells:

Wilcox water rights are linearly correlated to the surface acreage above the Wilcox aquifer, up to a maximum of one half (1/2) acre-foot/year. All water rights must be located within four (4) miles of the proposed well(s).

GCGCD Rule 10.1 PERMIT FEES:

The District shall assess fees for the annual authorized withdrawal under a permit issued by the District of **one dollar (\$1.00) per acre foot for water permitted for agricultural use, and ten cents (\$0.10) per thousand (1,000) gallons for all other uses of a beneficial purpose. One (1) acre foot of water is equivalent to 325,851 gallons.**

Permit fees shall be due monthly in equal monthly amounts based upon the effective rate set forth in Rule 10.1. Payments are due on the 15th day of each calendar month.

If approved, this permit shall be valid for a period not to exceed five (5) years from the date of approval, at which time the permit may be renewed per Rule 5(3)(g) conditions.



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GCGCD Rule 10.2 APPLICATION AND OTHER FEES:

A fee of five hundred dollars (\$500.00) shall be paid by an applicant for a permit at the time the application is submitted to the District. These fees shall cover administrative acts of the District, including the District’s cost of reviewing and processing permit and permit amendment applications and the cost of hearings on applications, and shall not unreasonably exceed the cost to the District for performing such administrative acts. If the costs described in this rule exceed \$500.00, the District may invoice the applicant for these additional costs, and the applicant shall pay the invoiced amount. (District Rules are available on GCGCD website www.gcgcd.org)

Check # _____

Date Received _____

Received by _____

I hereby certify that I have received a copy of the District’s Rules and to the best of my knowledge and belief, all data contained on this application are true and correct and complies with all District Rules.

Signature (Applicant, well owner) _____
Date

Submit original, signed application (electronic/digital signature not accepted) with attachments to the District by the following methods:

In-person: GCGCD office – 200 N. Austin St., Ste. # 300, Seguin, TX 78155

By mail: PO Box 1221, Seguin, TX 78156

By email: gcgcd@gcgcd.org



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ATTACHMENTS:

- Location map with GPS coordinates of well
- Survey/GEO ID/Property ID – as listed by Guadalupe County Appraisal District of proposed well location
- “Area of Influence” map
- Proof of water rights
- Proof of Public Notice in Newspaper (Seguin Gazette)
- List of names and addresses of property owners notified by certified mail
- Proof of certified mailings to property owners notified by certified mail
- Drought Management Plan – for applicants requesting more than 200 AF/YR
- Water Conservation measures and goals
- Anticipated Effect Reports
- If water is to be sold, attach required documents